

CITY AND COUNTY OF SWANSEA

MINUTES OF THE PEOPLE CABINET ADVISORY COMMITTEE

HELD AT THE CIVIC CENTRE ON WEDNESDAY, 5 NOVEMBER 2014
AT 2.00 PM

PRESENT: Councillor A S Lewis (Chair) Presided

Councillor(s)

R A Clay
U C Clay

P Downing
T J Hennegan

Councillor(s)

R V Smith
G J Tanner

Also Present:

Councillor D H Hopkins - Cabinet Member for Housing and Communities

Officers:

C Sivers - Director of People
L Morgan - Head of Housing and Public Protection
J Tinker - Democratic Services Coordinator

6 **APOLOGIES FOR ABSENCE.**

An apology for absence was received from Councillor J P Curtice.

7 **DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the Code of Conduct adopted by the City and County of Swansea no interests were declared.

8 **MINUTES.**

The Minutes of the Meeting of the People Cabinet Advisory Committee held on 30 September 2014 were approved as a correct record.

9 **TERMS OF REFERENCE (FOR INFORMATION).**

AGREED that the terms of reference be noted, however, any changes regarding the way the Committee worked would need to be reflected in these.

10 **DISCUSSION REGARDING WORK PROGRAMME FOR FORTHCOMING MUNICIPAL YEAR (VERBAL).**

The Chair indicated that People Cabinet Advisory Committee would be dealing with policies within the Housing and Communities and Anti - Poverty Portfolios. It was, therefore suggested that Councillors W Evans and D H Hopkins be invited to the

next meeting to outline their policies and highlight their key areas of responsibilities. The work programme could then be agreed following clarification regarding the Cabinet Members Proposals.

It was clarified that Cabinet Advisory Committees may convene joint meetings between them in respect of areas of work that cross cuts portfolios. It was also confirmed that any changes regarding the description of this Committee together with any membership changes would need to be made by Council.

AGREED that the suggestions above for the next meeting **BE APPROVED.**

11 **DATE AND TIME OF FUTURE MEETINGS.**

The Committee considered suitable dates and times for future Monthly meetings.

AGREED that these meetings be held at 2.00p.m. on Thursdays with the next meeting being held on 4 December 2014.

The meeting ended at 2.15p.m.

CHAIR